



Annual General Meeting agenda

Date:	Sunday 26 th November 2023
Time:	10.00am
Place:	Ludlow

Item	Description	Responsible
1	Welcome and introductions	President/Chairperson
2	Acknowledgement to country	President/Chairperson
3	Apologies	Secretary
4	Confirmation of Quorum	President/Chairperson
5	Meeting Procedures	President/Chairperson
6	Adoption of Minutes of the Annual General Meeting held on 6 th November 2022.	President/Chairperson
7	Adoption of the Annual Report	President/Chairperson
8	President/Chairperson's report	President/Chairperson
9	Treasurer's report	Treasurer
	The treasurers report be accepted as read.	President/Chairperson
10	Appointment of an auditor	President/Chairperson
	Election of office bearers	Returning officer
11	Meeting close	President/ Chairperson